

Sheffield City Trust

Person Specification



Job Title: Cashier

Selection Criteria:

CRITERIA	STANDARD	ESSENTIAL/ DESIRABLE	MEASURED BY
Work Experience	Cash handling	Essential	Application/Interview
	Experience in a similar role	Desirable	Application/Interview
	Experience with accounting procedures and resolving financial issues	Essential	Application/Interview
	Working as part of a team	Essential	Application/Interview
	Following instructions or systems	Essential	Application/Interview
Knowledge	Maths GCSE or equivalent	Essential	Application/Interview
	Finance/banking qualification or equivalent	Desirable	Application/Interview
	Use of counting machines	Desirable	Application/Interview
Skills	Clear verbal and written communication	Essential	Skills test
	Attention to detail	Essential	Skills test
	Ability to follow instructions	Essential	Skills test
	IT Skills including Excel, Outlook and Word	Essential	Application/Interview
	The candidate must have a level of fitness to deal with large premises and heavy cash bags.		